Application Form for Room / Apartment Seidenstrasse, Dübendorf (external guests)

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| **Empa/Eawag**, Guesthouse management Seidenstrasse 14, 8600 Dübendorfgaestehaus@empa.ch  |
| Date of reservation |  |  |  |  |  |

Subtenant

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Adress to | **[ ]**  | Mr. | **[ ]**  | Ms. | Nationality |  |
| Surname |  | Name |  |
| Function or profession |  | Date of birth |  |
| Aktual home address  |  |
| Private e-mail address |  |
| Phone number | MobileOffice |
| Employer/University/Institute |  |
| Reference Switzerland |  |
| Reservation \* | From |  | To | **Rent Period is limited up to 1 year** |
| Exact date of moving in (if known already)\* |  |
| \*Check-in is not possible before the 1st working day of a month / Check-out hast to be on the last working day of a month |
| Language | [ ]  | German |  [ ]  | English |

Room/Apartment

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  | Single room standard 15 – 21 m2 | [ ]  | Single room large 25 - 27 m2 |
| [ ]  | Double room 29 – 36 m2 |  |
| [ ]  | Apartment | Number of (sleeping) rooms | 1 [ ]  | 2 [ ]  | 3 [ ]  | 4 [ ]  |

If arrival by private car or motorbike it is compulsory to rent an official parking place:

|  |  |
| --- | --- |
| [ ]  | Outdoor parking place "Viadukt“ |

Collection Procedure

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| --- | --- |
| [ ]  | Monthly invoice adressed to subtenant |
| [ ]  | Monthly invoice to |       |
|  | If rent is not paid by the subtenant himself (e.g. through an institute etc.) |

Deposit

|  |  |
| --- | --- |
| [ ]  | Subtenant/guest pays deposit (Standard) |
| [ ]  | Company/Institute of tenant/guest pays the deposit |       |

Remarks

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|       |
| **Send this form directly to** gaestehaus@empa.ch **by e-mail** |