RECOMMENDATIONS

The AKADEMIE – the place for successful events
BENEFITS

Are you planning an event, specialist course, your general assembly, a conference or other similar meeting? Why not hold it at Empa’s AKADEMIE! We offer a venue with state-of-the-art infrastructure.

The AKADEMIE offers many benefits:

- The meeting room can be flexibly divided into areas of different sizes; you can select the type of seating to suit your event.
- The foyer and a spacious adjoining room provide space for coffee breaks, lunch or drinks – and can also be combined with an exhibition.
- The building is centrally located and is easy to reach by public transport. The number of paid parking spaces is limited. Please use public transport.
- The building also has a restaurant. This ensures that your guests’ food and drink requirements can be met conveniently on site. The versatile, healthy catering is provided by SV (Schweiz) AG.

Take advantage of the excellent facilities offered by the AKADEMIE that are ideal for hosting successful events, all at reasonable prices, as you can see from the information provided.

Our dedicated team will be happy to help you plan your event and looks forward to hearing from you.

Arrange a no-obligation viewing appointment or personal consultation today and lay the foundation for a successful event.

Ines Bieler
Events Coordinator
Phone: +41 58 765 43 88
E-mail: ines.bieler@empa.ch
### AKADEMIE
- **Area:** 271 m²
- **1 day rate:** CHF 3000.–
- **½ day rate:** CHF 1800.–
- **Conference seating:** 256 people
- **Seminar seating:** 120 people

### AKADEMIE I
- **Area:** 162 m²
- **1 day rate:** CHF 2100.–
- **½ day rate:** CHF 1250.–
- **Conference seating:** 108 people
- **Seminar seating:** 60 people
- **U-shape:** 24 people

### AKADEMIE II
- **Area:** 109 m²
- **1 day rate:** CHF 1350.–
- **½ day rate:** CHF 1800.–
- **Conference seating:** 56 people
- **Seminar seating:** 40 people
- **U-shape:** 26 people

For information on the services included in the basic hire charge, please refer to the separate price list.

Subject to change without notice
Prices do not include VAT
COMMENTS

We have been holding our symposium at the AKADEMIE for 13 years because of the excellent architecture of the space and the perfect acoustics. It is easy to get to by private and public transport. And the “affordable” Hotel Sonnental is within walking distance for overnight stays.

Dr Armin Ziegler, Ziegler Consultants

The AKADEMIE is a fantastic venue and we will be happy to come back again in future.

Dr Christoph Quitmann, PSI

We greatly value the Empa-Akademie as a platform for the transfer of knowledge between research, development and practice. It is therefore the ideal partner for our main event, “Technology Days”.

Isabella Friedrich, Swiss Engineering
TECHNICAL EQUIPMENT, INFRASTRUCTURE & EXHIBITION SPACES AVAILABLE
AT THE AKADEMIE

The basic hire charge includes:
• Room hire from 08:00 to 18:00
• 1 projector, 1 laptop with 1 laser pointer and projection screen
• Audio system with 3 headsets and 2 hand-held microphones
  (only AKADEMIE + AKADEMIE I)
• Standing lectern
• Stage
• Access to the wireless network for all event participants
• Introduction to the AV technology (max. 30 minutes)
• Seating
• Electricity, heating/air conditioning

2018 price list for additional technical equipment & infrastructure (per day)

<table>
<thead>
<tr>
<th>Equipment</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notebook</td>
<td>CHF 220.–</td>
</tr>
<tr>
<td>Laser pointer</td>
<td>CHF 35.–</td>
</tr>
<tr>
<td>Printer</td>
<td>CHF 85.–</td>
</tr>
<tr>
<td>Mobile projector</td>
<td>CHF 250.–</td>
</tr>
<tr>
<td>Mobile screen</td>
<td>CHF 150.–</td>
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<tr>
<td>Headset microphone</td>
<td>CHF 190.–</td>
</tr>
<tr>
<td>Stand microphone</td>
<td>CHF 70.–</td>
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<tr>
<td>Hand-held microphone</td>
<td>CHF 190.–</td>
</tr>
<tr>
<td>Video camera incl. camera operator</td>
<td>on request</td>
</tr>
<tr>
<td>DVD player</td>
<td>CHF 85.–</td>
</tr>
<tr>
<td>Power point for workspace</td>
<td>CHF 15.– / workspace</td>
</tr>
<tr>
<td>Facilitator’s toolbox</td>
<td>CHF 40.–</td>
</tr>
<tr>
<td>Flip chart incl. 1 block, paper and pen</td>
<td>CHF 40.–</td>
</tr>
<tr>
<td>Pin board</td>
<td>CHF 40.–</td>
</tr>
<tr>
<td>Photocopies</td>
<td>–.30 / copy</td>
</tr>
<tr>
<td>Technical / administrative support</td>
<td>CHF 126.– / h</td>
</tr>
</tbody>
</table>

The basic equipment of the exhibition space (3 x 3 m) includes:
• 1 table  • 2 chairs  • 1 pin board
• 1 power point  • Wireless network  CHF 500.–

Hire charges outside normal operating hours
Before 8:00 or after 18:00  CHF 126.– / h
Weekends / public holidays  on request

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